Students Application Form Guidelines

INTERNATIONAL MASTERS COURSE

Crossways in Cultural Narratives

Application deadline: 30/05/2021

Application from

PLEASE READ THE GUIDELINES BEFORE STARTING YOUR APPLICATION

Introduction

The International Master programme Crossways in Cultural Narratives is a master in inter-medial studies and comparative literature.

The International Master programme CWCN is the continuity of the former Erasmus Mundus Joint Masters programme CWCN funded three times by the European Commission.

This programme is not co-funded by the Erasmus+ programme: the Masters programme does not offer Erasmus Mundus scholarships and is not certified Erasmus Mundus Joint Masters degree.

However, the International Masters programme will award to each of the top best 5 students a 20 000€ scholarship. It includes the fees for the programme, directly deducted from the scholarship (7,000€ for the two-year programme) and a monthly scholarship of 650€ per month during 20 months (scholarships won’t be paid during July and August 2022 and 2023).

https://master-crossways.univ-perp.fr/the-crossways/masters-programme/fees-and-funding

By applying to this programme, you acknowledge that the programme is not co-funded by the Erasmus+ programme and is not offering Erasmus Mundus scholarships. Except the top best 5 students selected, other students who integrate the programme are self-funded students and must pay the corresponding tuition fees per year (3500€ per year).
How to create your account?

In order to apply for a place in the International Master Crossways in Cultural Narratives you need to submit an on-line application form available from the link below:

https://erasmus.univ-perp.fr/en/

There is no need to send hard copies which will not be considered for assessment.

You need to create an account by clicking on “Apply Now” for the International Masters course Crossways in Cultural Narratives. To create your personal account, you need to enter the following information:

- First Name
- Last name
- Password
- Confirm the password
- Your email address
- Confirm your email address

You must accept the general terms of use in order to create your account. You will receive an email to the indicated email address with an activation link. Click on the link to activate your account.

In the case you forgot your login and password, you have the information in the email you received from the platform.

In the case the form appears in French, you can change the language of the form and choose English (British flag in the left upper corner of the webpage).

Please note that only completed applications complying with the requirements of the students application form guidelines, and submitted before the deadline of the application period will be considered for assessment.

Please kindly note fields marked with an asterisk are mandatory.
As we usually face a high number of validations of applications for scholarships when approaching the deadline, we advise you to complete your application some weeks before the deadline to avoid any technical issues.

A first ranking will be established after the closure of the first call for applications. The students will obtain a feedback on their application after the deliberation of the selection committee.
Table 1 - Application process

Applications (deadline: 30 May 2021)

Non-eligible students

Eligible students

Quality assessment

Selection of candidates by the Crossways selection committee:

Rejected students – not applicable for quality assessment

Accepted students

Payment of 3500€ per year per student

Overall assessment criteria

The selection committee should be able to assess your overall skills as well as written abilities in particular through academic papers, and languages’ proficiency. Therefore, you should choose your mobility path accordingly and provide academic papers preferably in the main languages of the universities (Semester 1 and Semesters 2 and 3) you are applying for (generally the languages for your first and second universities).

Table 2- Criteria used for the selection of candidates

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Profile of the student</td>
<td>15</td>
</tr>
<tr>
<td>Academic Papers</td>
<td>30</td>
</tr>
<tr>
<td>Academic references</td>
<td>10</td>
</tr>
<tr>
<td>Degrees &amp; Certificates</td>
<td>20</td>
</tr>
<tr>
<td>Language skills</td>
<td>15</td>
</tr>
<tr>
<td>Letter of motivation</td>
<td>10</td>
</tr>
</tbody>
</table>
1. Personal details

- First name
Your first name is your official first name, for example John, Jane etc.

- Last name
Your Last name is your official family name, for example Jones, Smith etc.
*It is imperative that you fill in this part of the form correctly in order to avoid any confusion regarding your name on official registration documents within the European Union and the Crossways consortium.*

- Email address
Write a valid email address where you would like to be informed of the selection results.

- Permanent postal address for correspondence
In this section you should provide a fixed, long-term address, such as that of your parents, to which we can send any official documents. Please do not write down the address of your current university residence as that is only temporary.

- Phone number
Please include the international dialling code, for example +33…for France or +44…for the United Kingdom.

- Cellphone
Please include the international dialling code, for example +33… for France, +44 for the United Kingdom. If your cellphone number is the same as your phone number, please write it again.

- Date of Birth
Note that the date of birth is indicated in European format: day/month/year.

- Country of Birth
You must enter your country of birth.
- City of Birth
You must enter your city of birth.

- First Nationality and category (European or non-European student)
If you have several nationalities, please choose one nationality as applicant in the section “First nationality”. The “Region of nationality” will appear automatically.

- Second nationality
If you have a second nationality, you can select your second nationality.

- Current status
Please select your current status in the list.

- Marital status
Please select your marital status in the list.

- Number of children
Please select the number of children you have.

- Physical disability
You must precise if you have a physical disability or not.

➡ You can save and continue

2. Language skills
You must possess a near-native (LEVEL B2, at least), degree-level command in TWO DIFFERENT languages of the consortium (language A and language B), which must correspond to one of the languages of your Semester 1 University and your Semesters 2/3 University (the so-called “Home University”) - together with a basic knowledge of, or a willingness to acquire, a THIRD Crossways Consortium language (one of the languages of your Semester 4 University).
You must provide certificates of your languages’ proficiency (refer to “Required documents to upload in the corresponding sections of the application form”)

*University languages:
- Université de Perpignan, France: French
- Universidade Nova de Lisboa, Portugal: Portuguese
- Universidade de Santiago de Compostela, Spain: Spanish
- University of Guelph, Canada: English
- Universidad Nacional de Tres de Febrero, Argentina: Spanish
- Università degli studi di Bergamo, Italy: Italian
- Universidad Iberoamericana de la Ciudad de México, Mexico: Spanish

In this section, you must comply with the requirements below: please check Annex 1_Languages https://master-crossways.univ-perp.fr/en/menu/admission/application-requirements/) while completing this section.

-Language
Write the name language A (either Spanish, Portuguese, French, Italian or English)

-Reading/Writing/Listening/Speaking
Select your level in each component.

Repeat the procedure for the language B.

Certificate of your language A and language B proficiency must be uploaded to your application form (refer to “Required documents to upload in the corresponding sections of the application form”)

Optional: you can add additional languages by clicking on “+”. It may be another language of the consortium or any other languages (for example: Russian, …). If you have a certificate of the additional languages’ proficiency, you have the possibility to upload the certificate(s) in the optional section, though it is not compulsory.

➔ You can save and continue
3. Education

Please provide information regarding the University qualifications that you have obtained up to now.

- "From"
  Select the year when you started the course
- "To"
  Select the year when you obtained your degree

-Speciality or subject
  Precise the speciality or subject

-Degree
  Select the type of degree you obtained

-Status
  If the degree is not awarded yet, please, note that you are required to send your degree Diploma before starting the Masters programme.

-Ranking
  Ranking out of how many students. For example: 5/20. If your university does not use this ranking system, please, write your grade point average (GPA) over the total, i.e.: 15/20 in France or 7.5/10 in Spain.

➤ You can save and continue
4. References

You need to provide a minimum of two letters of recommendation from two different referees and a maximum of three. Your references should come from professors/senior academics who have taught you at university level and who have been fully informed about the Crossways in Cultural Narratives Masters programme. The referees must write a comprehensive letter of reference for you in one of the languages of the consortium (English, Italian, French, Portuguese, Spanish).

In this section, write the contact and professional details of each referee:

- First name
- Last Name
- Email

The email must be valid at the time of the application. Please check the validity of the email.

- Phone
- Position

Precise the position of the academic in the institution

- University/Institution/company

Precise the name of the University/Institution/company of the academic

- Complete address
- Country

⇒ Check the information and click on “Send email”

An email will be sent to each referee. The referee will receive a notification with information concerning your application to the programme and a link to upload the letter of recommendation. Letters of recommendation should provide the following information concerning the academics and the applicant: Concerning Academics: Name, First name, position, name of the University, original signature, stamp from the University (if available), date of the signature, institutional email address of the academic; Concerning the Applicant: Name, First name.

Only the referee will be able to upload the letter of recommendation.

We advise you to contact the referees to inform him/her that he/she will have to write a letter of recommendation for you.
Please check in your online application form that the letter of recommendation had been correctly uploaded by the academic: no letters will be accepted after the submission of your application or after the closure of the application period.

5. Work experience

Please answer to the question “Have you got any work experience?”
- if No, you can save and continue
- if Yes:
  - Start date
  - End date
  - University/institution/company
  - Type of contract (internship, full-time contract, part-time contract)
  - Complete address
  - Country
  - Additional information

You can add several work experiences by clicking on “+”

⇒ You can save and continue

6. Mobility Track

Please indicate in which universities you wish to study for the 1st/2nd and 3rd/4th semesters.

- Semesters 2 & 3 will be spent in the same “Home University” and semesters 1 & 4 will be spent in two different universities.

  Acceptable: Semester 1: Universidad Iberoamericana de Ciudad de México
               Semesters 2 & 3: Perpignan
               Semester 4: Bergamo

- Universidad Iberoamericana de la ciudad de México and Universidade de Santiago de Compostela cannot be chosen as Home University

- Please also note that you cannot choose the two associate Universities in your pathway (Universidad Iberoamericana de la Ciudad de México, and Universidade de Santiago de Compostela)
- IMPORTANT. If you have provided only two language certificates, and you expect to learn a third one during Master course, you must choose third language University ONLY for your 4th semester. For example: if you have provided certificate of French and English and you would like to learn Spanish, the following pathway would be

Acceptable:  
Semester 1: Guelph  
Semesters 2 & 3: Perpignan  
Semester 4: Santiago

Your mobility track involves 3 of the 7 universities of the Consortium. Students spend the 2nd and 3rd semesters in the SAME University, and the 1st and 4th semesters in TWO other universities of the Consortium. Your mobility track must correspond to the courses offered and to your linguistic skills.
Main criteria for the choice of the mobility track

<table>
<thead>
<tr>
<th>SEMESTER 1</th>
<th>SEMESTER 2 &amp; 3</th>
<th>SEMESTER 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>University 1</td>
<td>University 2 (home university)</td>
<td>University 3</td>
</tr>
</tbody>
</table>

**Objectives**

- **In Semester 1**, you are trained in theoretical approaches and research methods, and in the acquisition or development of a third language ("subtexts").
- **Semester 2** is devoted to the study of literature and the arts, and in particular to the interactions between different textual and artistic practices ("texts").
- **Semester 3** opens out to the wider question of the relations between the arts and other aspects of society: history, culture, politics, language ("contexts").
- **Semester 4** is chiefly devoted to the writing of the final dissertation; the teaching modules are more specialised, and reflect the area of expertise of each institution.

**Language requirements**

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<thead>
<tr>
<th></th>
<th>SEMESTER 1</th>
<th>SEMESTER 2 &amp; 3</th>
<th>SEMESTER 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>min. level B2</td>
<td>min. level B2</td>
<td>level B2 not required</td>
<td></td>
</tr>
</tbody>
</table>

**Courses details and pathways**


**Mobility restrictions**

1. Universidad Iberoamericana de la Ciudad de México and Universidade de Santiago de Compostela cannot be chosen as Home Universities. Students may not study in both;
Tell us how you initially learnt about the International Masters programme Crossways in Cultural Narratives.

- Required documents to upload in the corresponding sections of the application form

Please use PDF format

1- Passport or identity card (or ID card for Europeans only):
We need the page(s) with your photo and nationality (if multiple nationalities, provide the passport of the chosen nationality in the application as “First nationality”) as well as expiration date. The passport/ID must be valid at the time of the application.

2- Letter of motivation.
Up to two pages, preferably in your “Home University” language(s)¹ or in English. There is no template for the letter of motivation.

3- Academic paper 1 and Academic paper 2

Please note that academic papers are quite important in your application as well. They are meant both to attest your language and written (production) skills. An academic paper is a piece of writing which contains researched materials and/or critical appraisal. It can be published or unpublished. It should preferably be related to the fields of the program (i.e., cultural narratives, literature, visual arts, history of ideas, media studies, philosophy, humanities…). This work will give us an overview of your academic level.

You must upload two academic papers. The papers must be roughly between 8 pages to 20 pages long. The academic papers should be written in the languages of Semester 1 University and/or Semesters 2/3 University - at least one must be written in your Crossways “Home University” language⁵ (2nd and 3rd semester).

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¹ Home University languages: Université de Perpignan, France: French / Universidade Nova de Lisboa, Portugal: Portuguese (English)/ University of Guelph, Canada: English / Universidad Nacional de Tres de Febrero, Argentina: Spanish / Universita degli studi di Bergamo, Italy: Italian / Associate partner languages: Universidad de Santiago de Compostela, Spain: Spanish/ Universidad Iberoamericana de la Ciudad de México, Mexico: Spanish

⁵
You might include a description of the context in which the papers were written in the front page. In such a case, use the form available on the Crossways website “TEMPLATE AcademicPapers”. You might attach it to your academic papers: see https://master-crossways.univ-perp.fr/en/menu/admission/application-platform/

4- Diploma(s) of your official degree(s) in your national language. 
If you have not been awarded your degree yet, please upload a certificate from your degree-awarding University duly signed, with the provisional date of your graduation.

➔ You must upload an English translation (certified) of your official degree(s), if written in another language than those employed in the consortium (English, Italian, French, Portuguese, Spanish). You can upload this document on “optional documents” section.

5- Transcripts of records of your most recent or highest-level university studies.

➔ You must upload an English translation (certified) of your transcript of records, if written in another language than those of the Consortium (English, Italian, French, Portuguese, Spanish). You can upload this document on “optional documents” section.

6- Proof of at least a B2 level (see Annex 1_languages) in the language A and the language B declared in the section “Language Skills”.
   a. Your degree can be a proof of your language skills only if language is the main field of study of your degree (in such a case, upload a copy of the degree). For example, if you graduate in French Literature or French Studies, then your degree will be sufficient to prove your skills in French to us;
   b. If you have a foreign language university Diploma in the corresponding language(s), it can be a proof of language skills (in such a case, upload a copy of the diploma);
   c. You can provide official University transcripts for the corresponding language(s) (the transcripts must clearly provide the level of the language and the final grade and should be translated -certified- into English if not written in the languages of the consortium);
   d. If it is your mother tongue, please do not forget to indicate it in the application tab for language skills (in such a case, upload a copy of your passport – for example you are Brazilian, your mother tongue is Portuguese);
   e. Otherwise you need to provide us with an internationally acknowledged test certificate (upload the certificates).
Kindly note that:

The **University of Guelph** requires a higher level of competence in English even if this is your third
language. Please read carefully the **language requirements information** on the Crossways website:

⇒ **Optional language certificate.** If you declared more than two languages, you can upload the
  corresponding certificates.

**7- Letters of recommendation.**

Up to three and at least two. The third one is optional. Letters of recommendation should provide the
following information concerning the academics and the applicant: Concerning Academics: Name, First
name, position, name of the University, original signature, stamp from the University (if available), date of
the signature, institutional email address of the academic; Concerning the Applicant: Name, First name. The
letters of recommendation must be uploaded by the referee during the application period according to the
procedure explained in the section “**References**”

⇒ **Optional letter of recommendation.**

You may have declared a third referees : in that case a third letter of recommendation may be uploaded by
the third referee.

**8- Your CV (curriculum vitae) in European format.**

You must use and complete the Europass (CV) template in one of the languages of the CWCN consortium
(English, Italian, French, Portuguese, Spanish), preferably written in your Crossways “Home University”
language (2nd and 3rd semester). To find the templates:

Upload the complete CV in the corresponding section.

**Application Submission**

Once 100% completed and 100% uploaded, your application needs to be submitted.
Click on “**Send your application**”. You have to accept the conditions and click on “**Submit**”.

**ANY MODIFICATIONS REQUESTED AFTER THE SUBMISSION OF YOUR ONLINE APPLICATION FORM AND AFTER THE CLOSURE OF THE CALL FOR APPLICATIONS WILL BE REJECTED.**
Student Selection results

The selection of students is a long process. First, the eligibility committee will check the eligibility of the applications and inform you about the eligibility results. After the Selection Committee which will be held at the end of February, the Consortium will inform as soon as possible the applicants.

This implies the following timing for definitive replies:

**Results communicated in June 2021**

Those dates may be changed: that’s why it is very important you check your emails (even your Spam section) quite often not to miss any information concerning your application as you will be contacted directly by email.

Contact

Should you need any help, do not hesitate to contact **mundus@univ-perp.fr**